

Grant/Event Over £300 Application Form

“Eleven rural communities in East Cleveland are working together through the **BIG Local** programme to improve opportunities and facilities within the area.” We are therefore delighted to invite grant proposals (Over £300.00) from local residents, groups or organisations to raise our Big Local profile in the Eleven East Cleveland Villages.

Name of Applicant	Contact Name
Address for correspondence:	
Telephone:	
E-mail:	
Bank Account Details of constituted group to enable payments.	
Account Name:	
Account Number:	
Sort Code:	
Name of bank:	
Please note: Payments for these events, activities and endeavours, when approved by East Cleveland Villages Big Local, will only be made through a group with their own constitution and bank account. Individuals will need the support of such a group.	

About the event, activity or endeavour

Is this an event in conjunction with another Big Local village?

BOOSBECK CARLIN HOW CHARLTONS DUNSDALE EASINGTON LINGDALE LIVERTON MINES LOFTUS
MARGROVE PARK NEW SKELTON SKINNINGGROVE

Name of event, activity or endeavour

Please give a brief summary of the proposed event / activity / endeavour (400 words max):

What is the proposal? When and where will the proposed event/activity/endeavour take place? How many people do you expect to attend or participate in the event/activity/endeavour? Safety/insurance Issues: - Please give brief details on how you intend to address safety issues such as working with children or vulnerable adults and/or any insurance required for your proposal.

How will residents from your community and/or communities from other East Cleveland Villages Big Local area benefit from your proposal?

Are you seeking funding from other sources for your proposal, if so how much and from which funding source?

How do you see this project/activity progressing after this funding comes to an end or do you see this as a one off project? *(If appropriate please attach a business case highlighting financial sustainability for the project)*

How much money are you applying to us for?

The Budget

Expenditure	Description and Details	Amount
Fees / salaries including preparation time		
Transport		
Other preparation costs		
Materials / equipment / Venue / site / hire costs		
Marketing and promotion e.g. print costs		
Administration Insurance / overheads		
Other please specify e.g. accessibility		

Name:

Signature:

Date:

If you have any queries or need help with any aspect of the application process, please contact: East Cleveland Villages Big Local Office, Jayne Barnard or Brian McLean on Tel no: 01287 644792. Completed forms can be posted to: Big Local Office, Riverside

Building, Skinningrove, Saltburn by the Sea, YORKSHIRE. TS13 4AU. Or e-mailed to: jbarnard.eblc@teesvalleyrcc.org.uk or
bmclean.ecbl@teesvalleyrcc.org.uk